

# 利用計画表 1泊2日

岡山市立少年自然の家

| 団体名                         |                                  |       |        |     |   | 入所日・退所日 |       | 令和 年 月 日 ~ 月 日  |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|-----------------------------|----------------------------------|-------|--------|-----|---|---------|-------|---|-----------|-------|------|----------|---|-----------------------------|---------|-------|----|----|----|------|----|-----|----|--------|----|--|--------|----|------|----|--|-------|----|-----|----|--|-------|----|----|----|--|-----|-----|
| 引率責任者                       |                                  |       |        |     |   | 指導責任者   |       | TEL   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 利用者数                        | 利用団体名                            | 研修生   |        | 引率者 |   | その他     |       | 少年自然の家担当者   |           |       |      | 宿泊棟・テント泊 |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  | 男     | 女      | 男   | 女 | 男       | 女     | 合計  |           | リーダー室 |      | 第1 (6名)  |   |                             | 第2 (5名) |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       |   | 宿泊室       |       | 1    | 2        | 3 | 4                           | 5       | 6     | 7  | 北棟 |    | 8    | 9  | 10  | 11 | 12     | 13 |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       |   | 人数 (各15名) |       | 南棟   |          |   |                             |         |       | 北棟 |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 学年目標 (学校のみ)                 |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 研修で育てたい力                    |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 時刻                          | 1日目 ( 月 日 曜日)                    |       |        |     |   |         | 時刻    | 2日目 ( 月 日 曜日)   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 入所 バス ( ) 台 ・受付 (事務室)            |       |        |     |   |         | 6:30  | 起床 ・朝の音楽 (有・無)  |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 前・同時入所団体名 ( )                    |       |        |     |   |         |       | CF (CS) のかたづけ ・シーツ返却 (浴室前)  |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 到着後 (入室 ・ クラフト場 )                |       |        |     |   |         |       | 朝のつどい (つどい・前庭) ・ラジオ体操 (有・無)   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 南クラフト場 ( ) 北クラフト場 ( )            |       |        |     |   |         | 8:00  | 朝食 (中・テラス)  |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 入所のつどい (体育集会室)                   |       |        |     |   |         | 8:45  | 事前打合 (ロビー)  |           |       | (雨天) |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・あいさつ (引代 , 研代 , 所長)             |       |        |     |   |         | 9:00  |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・職員・引率者自己紹介                      |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・所歌 (ピアノ・CD)                     |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 採火活動                             |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・採火係 ( 組各2名) ・ランプ係 ( 名)          |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | オリエンテーション (少年自然の家職員)             |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 12:00                       | 昼食 弁当 (持・注) (野外テーブル, 雨:クラフト場)・食堂 |       |        |     |   |         | 12:00 | 昼食 (中・テラス) ・支払 (事務室)  |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 12:45                       | 事前打合 (ロビー) (雨天)                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 13:00                       |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 奉仕活動                             |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 宿舎点検                             |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 退所のつどい (つどいの広場, 雨:体育集会室)         |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・あいさつ (所長, 研代 , 引代 )             |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・旗降納係 ( 名)                       |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | ・滅火係 ( 名)                        |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 退所                               |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 後入所団体名 ( )                       |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | タベのつどい (つどい・前庭) ・シーツ配布 (リネン室)    |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 17:00                       | 夕食 (中・テラス)                       |       |        |     |   |         | 備考    | ・使用旗 (団体旗・所旗・使用しない)   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 17:45                       | 事前打合 (ロビー) (雨天)                  |       |        |     |   |         |       | ・飲み物注文 (する・しない) ( 回 )   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 18:00                       |                                  |       |        |     |   |         |       | ・養護教諭・看護師 (有・無) ( )   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       | ・要配慮研修生 (有・無)   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:15%;">イニシャル</th> <th style="width:55%;">普段の様子</th> <th style="width:30%;">付添引率者</th> </tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>   |           |       |      |          |   | イニシャル                       | 普段の様子   | 付添引率者 |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| イニシャル                       | 普段の様子                            | 付添引率者 |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             |                                  |       |        |     |   |         |       | <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="5">キャンプファイヤー (キャンドルサービス) 役割分担表</th> </tr> <tr> <th>役割</th> <th>標準人数</th> <th>担当</th> <th>点火係</th> <th>4名</th> </tr> <tr> <td>1・3部司会</td> <td>1名</td> <td></td> <td>はじめの言葉</td> <td>1名</td> </tr> <tr> <td>2部進行</td> <td>1名</td> <td></td> <td>誓いの言葉</td> <td>1名</td> </tr> <tr> <td>営火長</td> <td>1名</td> <td></td> <td>結びの言葉</td> <td>1名</td> </tr> <tr> <td>女神</td> <td>1名</td> <td></td> <td>準備係</td> <td>15名</td> </tr> </table> |           |       |      |          |   | キャンプファイヤー (キャンドルサービス) 役割分担表 |         |       |    |    | 役割 | 標準人数 | 担当 | 点火係 | 4名 | 1・3部司会 | 1名 |  | はじめの言葉 | 1名 | 2部進行 | 1名 |  | 誓いの言葉 | 1名 | 営火長 | 1名 |  | 結びの言葉 | 1名 | 女神 | 1名 |  | 準備係 | 15名 |
| キャンプファイヤー (キャンドルサービス) 役割分担表 |                                  |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 役割                          | 標準人数                             | 担当    | 点火係    | 4名  |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 1・3部司会                      | 1名                               |       | はじめの言葉 | 1名  |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 2部進行                        | 1名                               |       | 誓いの言葉  | 1名  |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 営火長                         | 1名                               |       | 結びの言葉  | 1名  |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 女神                          | 1名                               |       | 準備係    | 15名 |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
| 22:00                       | 入浴                               |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 室長会                              |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |
|                             | 消灯 (宿泊室・事務室) ・音楽 ( 分前・無)         |       |        |     |   |         |       |   |           |       |      |          |   |                             |         |       |    |    |    |      |    |     |    |        |    |  |        |    |      |    |  |       |    |     |    |  |       |    |    |    |  |     |     |

事前打合せ： 月 日 時 分～ 利用計画表確認： 月 日 (担当 )